

Trap Ground Allotments Risk Assessment Form

A risk assessment was made during March and April 2021 by members of the committee and the risk register was updated.

The process and form used was based upon the form produced by The Allotments Regeneration Initiative. There is more information at <https://www.farmgarden.org.uk/sites/farmgarden.org.uk/files/riskassessmentform.pdf>. The Allotments Regeneration Initiative recommend scoring a risk by calculating “Degree of risk = (Frequency + Severity) x Probability.” See the link above for more guidance.

The risks are ordered by the level of risk arrived at by the calculation above.

Hazard	Degree of risk	Action Needed	Date for completion / review
Land contains broken glass and pottery – first aid may be required	$(8 + 5) * 4 = 52$	First aid box installed near shop. Check that contents are appropriate.	Complete April 2021
Rusty jagged edges on fences – potential for injury if somebody falls on.	$(8 + 5) * 2 = 26$	Remind members to ensure children are supervised on site. Alert plot-holders of their responsibilities, and notify specific plot-holders where they have such hazards next to a public path.	April 2021
Use of shared machinery	$(6 + 5) * 2 = 22$	Continue policy of demonstrating safe use of equipment to people wishing to use shared machinery.	On-going
Overhanging trees and brambles by fence – particular risk for mowers	$(4 + 3) * 3 = 21$	Continue program of trimming back when badly overgrown. Remind plot holders with plots by the perimeter to keep pathways clear next to their plots.	On-going
Petrol in sheds – fire / explosion risk	$(2 + 8) * 2 = 20$	Alert plot-holders of their responsibility to store petrol in proper containers.	April 2021

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Hazard	Degree of risk	Action Needed	Date for completion / review
Ponds – risk of drowning	$(10 + 9) * 1 = 19$	Ensure children are supervised when on-site.	Already part of the association rules
Uncovered wells	$(10 + 9) * 1 = 19$	Complete program of boxing in wells. In April 2021 a review of wells uncovered approximately twenty which are unsafe and need to be filled in or properly boxed in with a suitable lid.	Completed in 2017 Contact individual plot-holders to agree action to fix.
Asbestos cement	$(10 + 9) * 1 = 19$	Remind plot-holders of the dangers of asbestos cement. Guidance on removal of asbestos cement is available on at the Oxford City Council website (click the link).	April 2021
Bonfires – could cause minor injury	$(4 + 5) * 2 = 18$	OCC bonfire guidance is part of the association rules. As of 2020 and 2021 people are encouraged not to hold their own bonfires but make use of the communal bonfire.	April 2021
Bee stings – anaphylactic shock	$(8 + 9) * 1 = 17$	No special action. People at risk should take their own precautions.	
Bamboo canes / stakes – can take your eye out	$(8 + 8) * 1 = 16$	Remind plot-holders of the risk. Warn specific plot-holders where such hazards are next to the paths.	April 2021
Chemicals in sheds not stored correctly	$(2 + 7) * 1 = 9$	Is it a risk these days? Remind plot-holders of need for proper storage (i.e. correctly labelled and not in old coke bottles).	April 2021