

Minutes of the TGAA Committee Meeting held at 11am on Tuesday 29th June 2021 at 23 Chalfont Road

Present: Tony Hollander (chairman); Neil MacLennan (deputy chairman); Rachel Faulkner (secretary); Jonathan Clarke (website, shop & machinery); Virginia Wallis (lettings secretary); Philip James (machinery); Robin Nicholas (water sub-committee)

Apologies: Bob Crabtree, Michael Wheale

Matters arising

Further to the action points completed since the Committee meeting on January 18th and the AGM on 27th March:

- JC to continue with updating the website
- **The next TGAA Committee meeting to be held on Tuesday 19th October.**

Well Safety

Following a well inspection in the Spring those plot owners whose wells needed attention were contacted with a recommended action plan.

Action: A further progress inspection will be carried out by members of the Committee

Action: RF to contact two plot holders who are currently filling in their wells.

Action: Notices to be displayed encouraging other plot holders to donate unwanted rubble, china, glass, metal **but not plastic** to specific plots.

Laminator

Action: JC to buy a laminator for TGAA notices.

Allocation and usage of plots

- **Action:** VW to contact plot holders with untended plots.
- **Action:** JC to organise a skip for the Autumn

Water Scheme

RN reported that the installation of a third solar panel had been a positive addition. Many members had expressed their appreciation of the new water system. The system has been extended slightly where needed. Some repairs and replacements have also been carried out during the Spring. Members are asked to treat the water system with respect.

Action: RN to produce simple instructions/guidance on the use of the water system. VW will add these to the information pack for new members.

Action: RN & NM to continue to monitor the use and general wear and tear of the system.

COVID-19

Action: NM to circulate updated COVID-19 advice notices after 19th July.

Machinery

PJ and JC gave an update on the use and repair of the shared equipment.

Action: PJ to research alternative mowers/machinery for when replacements become necessary.

Action: JC to order replacement tyre and wheel for one of the sit on mowers.

Shop

Action: A rota for staffing the shop to be reintroduced gradually.

AOB

- The Harvest Supper is scheduled to take place on **Saturday 13th November 2021**. This remains dependent however on the advice concerning COVID-19 at the time.
- The Committee are keen to promote the donation of excess produce to the Cutteslowe Community Larder. This is coordinated by Mary Gurr who requests that donated produce is left in the cupboard at the bottom of the entrance ramp for collection on Wednesday mornings.
- Spraying: Plot holders must take care, being considerate of others, when spraying herbicides and pesticides or other chemicals. Spraying should take place only when weather conditions are still and calm.
- David Haynes to be asked to deal with compost bins, accessible redundant wells, pond clearance and nuisance trees.
- It was suggested that future AGMs could be conducted on Zoom following this year's successful meeting resulting in an increased member attendance. The circulation of reports to members before the meeting was also helpful.

The meeting ended at 12.50 p.m.